

May 2016

From August 2016 in order to be recognised as a Clinical or Educational Supervisor, doctors are required to have completed training in order to be included on the GMC Register of Trainers. This document provides details of the requirements.

It should be noted that these arrangements only apply to secondary care supervisors as there are different requirements for GP supervisors. Those doctors already recognised as Clinical Supervisors or Educational Supervisors (via previous QESP training or its equivalent) are not required to ‘retrain’ however those who did not complete previous training are required to pass the new modules in order to be recognised as either Clinical or Educational Supervisors and be able to have trainees allocated to them from August 2016.

The register of training is held within the Medical Education Office and is ‘owned’ by Tracy Irving. HEKSS require regular reporting on the status of all consultants in order to inform the GMC of the recognised Clinical and Educational Supervisors within the Trust.

All queries relating to the process should be directed at Claire Nottage, Medical Education Manager (ext. 8541) or Tracy Irving, Assistant to DME and MEM (ext. 4321).

| Requirement | For recognition as | |
|---|---------------------|------------------------|
| | Clinical Supervisor | Educational Supervisor |
| Support from Director of Medical Education to undertake the role. | ✓ | ✓ |
| Completion of etft on-line modules covering SLEs and Hospital Training <i>See note one below.</i> | ✓ | ✓ |
| Attendance at an approved Clinical Supervisor training course <i>See note two below</i> | ✓ | ✓ |
| Attendance at the speciality LFG meeting as part of induction | ✓ | ✓ |
| Familiarity with the appropriate curriculum for the speciality and awareness of other curricula pertinent to trainees within the department e.g. Foundation or General Practice | ✓ | ✓ |
| Equality and Diversity training | ✓ | ✓ |
| Commitment to an annual review of Clinical Supervisor activities at Trust appraisal | ✓ | ✓ |
| Support from the relevant College Tutor | | ✓ |
| Attendance at specific Educational Supervisor training for the speciality as advised by speciality Head of School at HEKSS. <i>See note three below</i> | | ✓ |
| Commitment to attend 2/3 of LFG meetings and to act on guidance regarding how to write an Educational Supervisor’s report | | ✓ |
| Commitment to an annual review of Educational Supervisor activities at Trust appraisal | | ✓ |

Notes

One: To complete etft on-line modules go to <http://www.etft.co.uk/>

Two: Within HEKSS the only approved courses are:

- i. RCP course <https://www.rcplondon.ac.uk/education-practice/course/educational-supervisor-workshop-and-accreditation>
- ii. RCR Supervisors course <https://www.rcr.ac.uk/clinical-oncology/specialty-training/medical-educators/training-trainers>
- iii. BSMS Supervisors course
http://shop.brighton.ac.uk/browse/extra_info.asp?compid=1&modid=5&deptid=40&catid=46&prodid=243
- iv. RCS (Trace) course <https://www.rcseng.ac.uk/courses/course-search/training-and-assessment-in-the-clinical-environment-trace>
- v. MIAD UK Supervisors course, contact them for more details: <http://www.tle-miad.com/what-we-do/workshops>

Three: HEKSS to advise in the near future